

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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## ELIZABETH SCHOOL DISTRICT C-1

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### BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL May 19, 2014 (Working Session Meeting)

A Working Session Board Meeting of the Elizabeth School District was held on Monday, May 19, 2014, in the Board Room, District Office.

#### 1.0 CALL TO ORDER

President Deb Spenceley called the BOE Meeting to order at 7:09pm.

#### ROLL CALL

The following BOE Directors were present:

Director Carol Hinds  
Director Dee Lindsey  
Director Chris Richardson  
Director Deb Spenceley  
Director Chip Swan

Also present: Superintendent, Douglas Bissonette  
Director of Finance, Ron Patera

#### 3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

#### 4.0 EDUCATION SHOWCASE

No Education Showcase

#### 5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to amend the agenda.

Motion moved by Director Swan

Motion seconded by Director Richardson

Move 8.3 Food Services MOU with Legacy to Action Item 9.3 Memorandum of Understanding between the Elizabeth School District and Legacy Academy

Action Item 9.4 The investment of 1.8M in two Certificates of Deposit

#### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye

APPROVED

BOE Meeting May 19, 2014 - The Minutes

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Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

### 6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from May 5, 2014 as written.  
Motion Moved by Director Swan  
Motion Seconded by Director Spenceley

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

### 7.0 COMMUNICATIONS

#### 7.1 EHS Track Community Involvement Update

Clay Terry, Chairman of the EHS Resurfacing Task Force provided an update to the Board of Education on the Track Resurfacing Initiative. As mentioned previously, the EHS Track and Field Booster Club commissioned a task force comprised of parents, students, and community leaders to raise the necessary funds to resurface the track. The task force identified potential donors including area businesses and/or individual business leaders who have a vested interest in the community or who have ties to economic development in the Elizabeth and Elbert County area. Upon raising a minimum of \$65,000 by participating donors, the Elizabeth School District Board of Education approved the contribution of \$20,000 from district funds to resurface the Elizabeth High School Track. Any additional funds raised by this initiative will be applied toward other needed repairs of the track and for the purchase of track equipment including:

- Pole vault, long jump, triple jump runways repositioning and reconstruction
- Pole assortment for athletes' use
- Timing Equipment, starting blocks, hurdles, and assorted track equipment

#### 7.2 Preliminary Budget 2014-2015

Ron Patera, Chief Financial Officer, presented the preliminary budget for the 2014-2015 school year. Many districts in the state, and across the nation, are still working with inadequate funding to meet appropriately higher education expectations. Budgetary challenges for our district still remain as the state slowly starts to restore funding that was dramatically reduced by the negative factor. As the district entered the 2014-2015 budget process the board articulated its values of educational excellence, a financially responsible plan, and to put students at the heart of everything we do.

Mr. Patera explained that the preliminary budget includes three main components that comprise the additional expenditures; selected increases to salaries for employees most impacted by previous pay freezes, mandatory PERA increases, and increases for health insurance. The preliminary budget also included increasing athletic fees, increasing food prices at the schools, and eliminating eight employment positions. Increasing the technology fee was also discussed but the board did not approve a tech fee increase at this time.

The preliminary budget included Capital Improvements recommended by district administration for board consideration:

- Additional fuel storage tank – This project will allow transportation the ability to take advantage of lower fuel costs because they will be able to make larger purchases, which will reduce the cost of fuel per gallon.
- Replace Hoods in Kitchens – The current setups for the hoods in the kitchens are not compliant with the fire code. The hoods must be connected with the fire system in the buildings so that the alarms are triggered if there is a fire near the hood. Our current setup was grandfathered until 2015, we now must comply with these regulations.



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- Replace Water Heaters in FHS and EMS – Both water heaters are starting to see signs of problems and the district recommends they both be replaced.
- Replace Intercom at RCE – The intercom at RCE has failed several times over the past year and replacement parts are becoming difficult to obtain due to the age of the system.
- Copier Leases and Technology necessities and improvements.

There are additional capital expenditures that were considered but due to the district's limited funding the list has been significantly pared down. However the capital expenditure list is still work in process.

### 8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1 through 8.2 as presented

Motion Moved by Director Swan

Motion Seconded by Director Hinds

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

#### 8.1 Transfers/Changes

Kaitlyn Vite, Teacher, EHS

Summer Katzoff, Teacher, EHS

Raymond Zullo, Transportation

Tressa Saum, Transportation

Debra Vieweg, Transportation

#### 8.2 Terminations, Resignations/Non-Renewals

Melissa Armstrong, Teacher, SHE

### 9.0 Action Items

9.1 A motion was made to approve 9.1; 1<sup>st</sup> and final reading of policies (technical changes)

GBGF Federally-Mandated Family and Medical Leave

GBGF-R Federally-Mandated Family and Medical Leave Regularion

LC Relations with Education Research Agencies

Motion Moved by Director Swan

Motion Seconded by Director Lindsey

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

9.2 A motion was made to approve 9.2; 1<sup>st</sup> Reading of Policies Revisions

KDB-R Public's Right to Know/Freedom of Information

JLDAC Screening/Testing of Students



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Motion Moved by Director Hinds  
Motion Seconded by Director Swan

ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

The 2<sup>nd</sup> Reading is scheduled for June 9, 2014.

9.3 A motion was made to approve the Memorandum of Understanding between the Elizabeth School District and Legacy Academy, which allows the District to become Legacy's School Food Authority, and authorizes Susan Stevens, to sign the agreement.

Motion Moved by Director Swan  
Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

9.4 A motion was made to approve the investment of \$1,800,000 in two certificates of deposit and to authorize Tracy McVicker and Ron Patera to sign the CD's on behalf of the Elizabeth School District.

Motion Moved by Director Swan  
Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

### 10.0 DISCUSSION ITEMS

10.1 The Board of Education discussed the possibility of going to our voters this November election for a Bond Initiative and/or a Mill Levy Override. Throughout the summer the board and their community partners will continue to develop and refine ideas for improving our capital infrastructure and our operating budget. Our facilities need repairs and improvements, our students and staff need additional technology resources and support, and most importantly, we need to attract and retain the very best educators. We also need to continually invest in systems and staff to keep our schools safe.

To assist the Board of Education in making a final decision to go to voters with a bond measure and/or a mill levy override question the board is in the process of executing a polling project to survey our voters. The survey will assist the board in understanding what the community values in terms of Elizabeth Schools, and the voters' receptivity to a question on the ballot this November.



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10.2 Over the next couple of weeks the board will be reviewing proposals from various Banking and Investment Firms that provide services with Bond and Mill Levy Initiatives should the board decide to pursue that course of action.

10.3 The Board discussed the Town Hall Meeting that was held on May 12. Attendance was approximately 65. The comments and the Q&A are posted to the district website. The Board is considering another Town Hall Meeting in the July/August timeframe.

### 11.0 BOARD PLANNING

Next board meeting is scheduled for June 9, 2014.

The board meeting scheduled for June 23 has been cancelled.

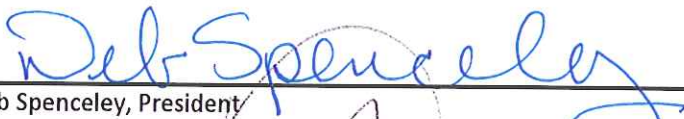
### 12.0 EXECUTIVE SESSION

No Executive Session

### 13.0 ADJOURNMENT


The board meeting adjourned at 10:03 pm.

Respectfully Submitted,

  
\_\_\_\_\_  
Deb Spenceley, President

  
\_\_\_\_\_  
Chip Swan, Vice President

  
\_\_\_\_\_  
Chris Richardson, Secretary

  
\_\_\_\_\_  
Carol Hinds, Treasurer

\_\_\_\_\_  
Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron